



**Right/Access to Medical Records of Deceased Patients**

Health Information Management Department  
ph. (703) 558-6116  
fax (703) 558-8699

Re: \_\_\_\_\_

I hereby certify that there is no other existing personal or legal representative of the patient listed above and I guarantee that there is no other higher class of representative than myself.

As a) the personal representative of a deceased patient

b) \_\_\_\_\_  
the legal guardian or committee of an incompetent or incapacitated patient \_\_\_\_\_

c) the spouse: husband or wife \_\_\_\_\_

d) an adult son or daughter \_\_\_\_\_

e) either parent: mother or father \_\_\_\_\_

f) an adult brother or sister \_\_\_\_\_

g) any of the other relatives of the patient in the descending order of blood relationship  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Date

See next page for Virginia Code 32.1-127.1:03 (23)

## Right/Access to Medical Records of Deceased Patients

### [32.1-127.1:03](#). Health records privacy.

There is hereby recognized an individual's right of privacy in the content of his health records. Health records are the property of the health care entity maintaining them, and, except when permitted or required by this section or by other provisions of state law, no health care entity, or other person working in a health care setting, may disclose an individual's health records.

Pursuant to this subsection:

Health care entities shall disclose health records to the individual who is the subject of the health record, except as provided in subsections E and F of this section and subsection B of § [8.01-413](#).

Health records shall not be removed from the premises where they are maintained without the approval of the health care entity that maintains such health records, except in accordance with a court order or subpoena consistent with subsection C of § [8.01-413](#) or with this section or in accordance with the regulations relating to change of ownership of health records promulgated by a health regulatory board established in Title 54.1.

No person to whom health records are disclosed shall redisclose or otherwise reveal the health records of an individual, beyond the purpose for which such disclosure was made, without first obtaining the individual's specific authorization to such redisclosure. This redisclosure prohibition shall not, however, prevent (i) any health care entity that receives health records from another health care entity from making subsequent disclosures as permitted under this section and the federal Department of Health and Human Services regulations relating to privacy of the electronic transmission of data and protected health information promulgated by the United States Department of Health and Human Services as required by the Health Insurance Portability and Accountability Act (HIPAA) (42 U.S.C. § 1320d et seq.) or (ii) any health care entity from furnishing health records and aggregate or other data, from which individually identifying prescription information has been removed, encoded or encrypted, to qualified researchers, including, but not limited to, pharmaceutical manufacturers and their agents or contractors, for purposes of clinical, pharmaco-epidemiological, pharmaco-economic, or other health services research.

If the health records are those of a deceased or mentally incapacitated individual to the personal representative or executor of the deceased individual or the legal guardian or committee of the incompetent or incapacitated individual or if there is no personal representative, executor, legal guardian or committee appointed, to the following persons in the following order of priority: a spouse, an adult son or daughter, either parent, an adult brother or sister, or any other relative of the deceased individual in order of blood relationship;